

Sexual Assault Medical Forensic Services Implementation Task Force
November 21, 2019 Meeting Minutes

Video Conferencing Locations

Illinois Department of Public Health - Office of Health Care Regulation
535 W. Jefferson Street, 4th Floor
Springfield, IL 62761

Illinois Department of Public Health
Chicago Director's Office Conference Room
69 W. Washington St., 35th Floor,
Chicago, IL 60602

Task Force Members Present: Ann Adlington (SANEs), Brenda Beshears (Hospitals), Sarah Beuning (Sexual Assault Survivors and Rape Crisis Centers), Nancee Brown (Sexual Assault Survivors and Rape Crisis Centers), Dr. Scott Cooper (Physicians), Marites Gonzaga-Reardon (Nurses), Dr. James Hildebrandt (Hospitals), Heather Keirnan (Hospitals), Sandy Kraiss (Hospitals), Lisa Mathey (Hospitals), Jessica O'Leary (Office of the Illinois Attorney General (OAG), Debra Perry (Sexual Assault Survivors and Rape Crisis Centers), Dr. Channing Petrak (Child Abuse Pediatricians), Dr. Monika Pitzele (Emergency Physicians), Jaclyn Rodriguez (OAG), Karen Senger (Illinois Department of Public Health (IDPH))

I. Opening Remarks and Roll Call

- Co-Chair Karen Senger, called the meeting to order at 1:12pm.
- Roll call was taken and a quorum was met.

II. Approval of August 5, 2019 Meeting Minutes

- There were no corrections or additions to the minutes. Dr. James Hildebrandt made a motion to approve the minutes. Nancee Brown seconded the motion. The motion passed unanimously by voice vote.

III. Illinois Department of Public Health Update

- Survey Findings - Karen Senger provided an overview of findings from 39 hospital site visits conducted in September and October 2019 and reviewed two graphs provided as handouts, "Hospital Type and Number with Deficiencies Cited" and "Frequency and Number of Occurrences Cited." Karen highlighted the deficiencies most cited as follows. She prefaced her comments with the fact that in some cases, it may have been a failure to document that an act occurred, rather than an act not being performed, but without proper documentation IDPH has no way to know if a service was provided or if a particular action occurred.
 - Failure to offer a medical forensic exam/evidence collection kit
 - Failure to ensure evidence collection kit forms were complete and accurate
 - Failure to document who was present during the exam
 - Failure to notify law enforcement of a potential sexual assault
 - Failure to notify the Illinois Department of Aging, when appropriate (Hospitals are required to report the Department when the patient is 60 years or older and is unable to self-report.)

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- Failure to document if a medical advocate was offered
- Failure to document drug and alcohol testing

Surveyors used the site visits as an opportunity to remind hospitals about the training requirements effective July 1, 2020 and the current photo documentation requirements. IDPH will continue to survey hospitals, with the goal of visiting every hospital within the first year of the recently approved sexual assault plans, including Transfer Hospitals.

- IDPH SASETA Publications
 - SASETA Hospital List – Karen reviewed the current SASETA Hospital List and provided a revised format. All columns must be included, but they can be reordered. Task Force members provided feedback. Changes will be made for the release of the next report. There are still 18 facilities working on corrected plans, these are mostly Transfer Hospitals. A suggestion was offered to include the distances between hospitals with a transfer agreement. Karen indicated that she would share this information with Task Force members but would not add it to the report. Another suggestion was made to raise this issue of transfer distances and possible alternative transfer agreements in the Areawide Treatment Committee.
 - SASETA Data Collection Report – A list of definitions relating to the data to be collected was discussed. Hospitals should report the number of ALL patients who present with a complaint of sexual assault. Numbers relating the evidence collection kit are applicable only to acute complaints of sexual assault or sexual abuse. Discussion occurred regarding collecting data for cases in which an evidence collection kit was not completed but other evidence was collected and turned over to law enforcement (e.g. clothing). Consideration will be given to addressing this issue in Administrative Rules.
- 77 IAC 545 Sexual Assault Survivors Emergency Treatment Code – Proposed amendments were reviewed at the State Board of Health's September 12, 2019 meeting and will be published in the Illinois Register on December 2, 2019. Jessica O'Leary will email a link to the proposed rules to members and stakeholders once available. The first public comment period will run until January 16, 2020. There will be instructions in the published proposed rules on how to submit public comments.
- Sexual Assault Forensic Examiners (SAFE) – There are ongoing discussions regarding what physicians and physician assistants will need to provide to IDPH to qualify as a SAFE. There are concerns about ensuring consistency among training and education opportunities and identifying adequate documentation. While not a charge of the Task Force, IDPH will keep the Task Force informed, with the goal of having a draft ready for the next Task Force meeting.

IV. Office of the Illinois Attorney General Update

- Crime Victim Services Division Staff Update – It was announced that Sharisse Kimbro started as Division Chief of the Crime Victim Services Division on August 1, 2019. Kaylie Gilbert started as SANE Leader for the OAG in September 2019. Kaylie will be coordinating a grant-funded on-call SANE program in Adams, Brown, Hancock, McDonough, and Schuyler counties.
- Online Training for Emergency Department Clinical Staff - It is the OAG's goal to have the online training available to hospitals by January 1, 2020. Voiceover of the training is

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pending. Members were reminded that use of this training is an option for hospitals, not a requirement, and hospitals can arrange for their own trainings. The training does not have to be provided by a qualified medical provider.

- Medical Forensic Services Fact Sheet for Hospital and Approved Pediatric Health Care Facilities – The fact sheet received final approval just prior to the meeting and will be emailed to Task Force members and stakeholders following the meeting.
- Sexual Assault Nurse Examiner Trainings
 - Cumulative Illinois SANE Training, Completion, and Certification Data. Jaclyn reviewed current data. As of 2019:
 - Adult/Adolescent
 - 1903 individuals have attended Adult/Adolescent SANE Training.
 - 365 individuals have completed both the didactic and clinical training requirements.
 - 36 individuals are nationally certified as SANE-A.
 - Pediatric/Adolescent
 - 206 individuals have attended Pediatric/Adolescent SANE Training.
 - 28 individuals have completed both the didactic and clinical training requirements.
 - 17 individuals are nationally certified as SANE-A.
 - These numbers do not reflect the number of currently practicing SANEs in Illinois. Approximately 100 A/A SANEs and 3 – 5 P/A SANEs are not currently practicing.
 - To be nationally certified, a SANE be practicing for at least 3 years and 300 hours.
 - It was requested that an additional column be added to the chart to include the number of individuals who have completed both the didactic and clinical training requirements but are not practicing.
 - Detailed Summary of Trainings Offered 2018 – 2019. Jaclyn reviewed data on recent OAG SANE training opportunities. In 2018- 2019,
 - 10 A/A SANE trainings were held
 - Total capacity for these trainings through 10/2019 was 575.
 - 602 individuals were registered for the trainings.
 - 499 individuals attended the trainings.
 - 4 P/A trainings were held.
 - Total capacity for these trainings was 225.
 - 101 individuals were registered for the trainings.
 - 89 individuals attended the trainings.
 - Jaclyn discussed planning process for 2020 trainings. There may be less trainings than in 2019 due to the gap in the number of individuals who attended the previous trainings and the total capacity of the trainings provided.
 - In regard to the clinical training requirements, the OAG requires the clinical log to be completed within 12 months of the didactic training being completed. Extensions may be granted. The International Association of Forensic Nurses requires clinical training be completed within 6 months of completion of the didactic training.

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V. Committee Reports – Jaclyn

- **On-Call SANE/SAFE Programs – Guide to Establishing an On-Call SANE Program**
 - The Guide was reviewed Section by Section and the purpose of the content described. Suggested substantive edits were made. Anyone with technical edits, such as typos and misspellings should email Jessica directly with the necessary corrections. There was consensus among the Task Force members that the Guide will be finalized and voted on by the On-Call SANE/SAFE Programs Committee.
- **Areawide Treatment Plans: Rural; Urban; Out-of-State Hospitals**
 - There was no committee update; the next meeting will be scheduled for mid-January. Jessica will email a list of committees and members to all Task Force members. Anyone wanting to serve on a committee should notify Jessica.
- **Medical Forensic Services Costs**
 - There was no committee update; the next meeting will be scheduled for mid-January. Jessica will email a list of committees and members to all Task Force members. Anyone wanting to serve on a committee should notify Jessica.

VI. Medical Forensic Services and Assisting Healthcare Providers

- The Task Force Co-Chairs acknowledged the discussion that occurred at the last meeting regarding assisting healthcare providers. As this will not be at issue until January 1, 2022, IDPH and the OAG are examining the issue and reviewing the concerns expressed. The discussion will continue with Task Force members next year.

VI. Task Force Member Announcements or Concerns

- No announcements or concerns were raised.

VII. Public Comment

- A question was raised regarding reporting the medical forensic services data to IDPH. Data regarding completed exams should be provided to IDPH regardless of where in the hospital the exam takes place, e.g. inpatient units.

VII. 2020 Implementation Task Force Meeting Dates - Dates for the 2020 meetings were announced. IDPH is working to identify other video conferencing locations in western and southern Illinois.

- Tuesday, February 25, 2020
- Thursday, June 25, 2020
- Thursday, August 27, 2020
- Wednesday, November 18, 2020

VIII. Adjournment

- Brenda Beshears made a motion to adjourn the meeting. Dr. James Hildebrandt seconded the motion. The motion passed unanimously by voice vote. Karen Senger adjourned the meeting at 3:17pm.